



**MOTORCYCLING NSW LIMITED  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
HELD AT 9 PARKES STREET, HARRIS PARK  
ON THURSDAY 20<sup>th</sup> OCTOBER 2011.**

<b>PRESENT</b>	<b>Christine TICKNER</b> <b>Peter DOW</b> <b>Leon SAYERS</b> <b>Jamie PATERSON</b> <b>Garry THOMAS</b>	Chairperson
<b>IN ATTENDANCE</b>	<b>Daniel GATT</b> <b>Mark LOUIS</b>	General Manager Development Manager
<b>MEETING OPENED</b>	6.30pm	

The Chairperson opened the meeting and thanked all for their attendance. She particularly welcomed Development Manager Mark Louis to the meeting and encouraged his input into the conversations.

**B10.1. Minutes of the Directors Meeting held 15 September 2011**

**MOTION #1 The Minutes of the Directors Meeting held on 15 September 2011 be received.**

**Carried**

(a) Corrections - Nil

**MOTION #2 The Minutes of the Directors Meeting held 15 September 2011 are confirmed.**

**Carried**

There were no questions regarding these minutes

**B10.2 The September 2011 Financial Report**

**MOTION #3 The MNSW Limited September 2011 Financial Report be received**

**Carried**

As required from the previous meeting, the GM confirmed the two items of concern to the Directors were - \$28850.00 (income) was a rebate back from Motorcycling Australia from the HIH fighting fund set up during the insurance crisis a number of years ago. The second was \$17,265.91 (expense) which was an expense payment made in error to the future fund and accounted for with the companies bas statement. To rectify this error the payment must be reversed and reconciled by the auditor at year end and an adjustment made to the bas statement.

Further the Directors wished the GM to seek clarification on a number of items. Two expenses occurred in May and June attributed to advertising expenses, the GM confirmed that was for the television coverage of the NSW MX Championships. Director Jamie Paterson asked why there was a dramatic increase in track licence fees in September. The Gm confirmed that it was owing to the continual catch-up of data entry which is now complete less any anomalies that arise. An expense in June for \$12437.82 accounted to staff expenses was queried by the Chairperson. It was revealed that the expense was actually staff recruitment and was expensed to the wrong cost centre. It would be rectified for the next meeting. The Directors queried an expense which had no description. The GM confirmed it was due to recent action of splitting costs directly attributed to searching for new facilities away from the cost of developing the new Minikhana facility which were joined. The cost centre never had a description added but the GM confirmed it would for the next meeting.

**B10.2.1 Accounts Reconciliation**

The Chairperson inspected the Cheque Register for September 2011 and advised the report was satisfactory in her opinion.

**MOTION #4 that the Cheque Register for September 2011 of \$250,294.03 be approved.**

**Carried**

**B10.3 General Business**

**B10.3.1 Award of Honour Nomination** – Ms Maree Kirby nominated Mrs Jan Waldon, Mr Steve Squires and Mr Rod Carter for a Motorcycling NSW Award of Honour for the Directors consideration. The Directors considered the nominees most worthy to be recommended to the delegates for decision and noted their surprise that these individuals had not been nominated previously.

**MOTION #5 that Mrs Jan Waldon, Mr Steve Squires and Mr Rod Carter be recommended to the State Delegates meeting to be awarded the Motorcycling NSW Limited Award of Honour for their outstanding contribution to the sport and MNSW over many years.**

**Carried**

**B10.3.2 Flag samples** – The GM produced samples for the flags that the company will be purchasing, the Directors noted they were not convinced the samples were the correct material but sought feedback from the delegates and instructed the GM to add the flag samples to the agenda for the upcoming meeting of the delegates where the materials could be discussed.

**B10.3.3 Motorcycling Australia Riders Division** - The GM produced an extract from the most recent AMCN magazine outlining the new initiative of the Riders Division to conduct training and rider skills. The Directors were very concerned that this is a movement away from the original concept of the Riders Division and that it held no benefit to the organisation outside of Victoria. The GM is instructed to write to Motorcycling Australia to seek clarification and report back to the meeting.

**B10.3.4 Minikhana Sports Committee Minutes** – The NSW Minikhana Sports Committee presented minutes from their September meeting for the Directors information. With no action required by the Directors the minutes were noted.

**B10.3.5 Minutes of Staff Meetings** – The Directors were presented with the minutes of the most recent staff meetings held in the office every second Tuesday morning. The Directors asked for further explanation on a few points but were very appreciative of being included in the distribution of the minutes.

**B10.3.6 Junior Road Race submission** – the Directors considered an amended version of the Junior Road Racing submission compiled by the appointed subcommittee and reworded by the GM. The Directors are in favour of the proposal with some minor alterations. The GM is instructed to make the appropriate changes and submit the document to the appropriate authorities for their consideration and decision.

**B10.3.7 Social Ride Document** – The GM provided the final social ride document to the Directors. The Directors agreed that the social ride policy would be adopted on a Trial basis with selected “social ride facilities” and be reassessed in November of 2012 if not required sooner.

**MOTION #6 that the Social Ride Policy be adopted and offered to several social riding facilities for use on a trial basis.**

**Carried**

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**B10.3.8 Staff uniforms** – With the growing number of new staff and the old uniforms being over four years old the GM provided quotes to the Directors to replace the staff uniforms. The Directors discussed the quotations and agreed to proceed.

**MOTION #7 that the GM is authorised to arrange new uniforms for the MNSW staff in accordance with the quotes provided.**

**Carried**

**B10.3.9 Free Licences** – The GM presented to the Directors a concept he has developed which would enable the company to offer free licences to riders who purchase a new motorcycle through bike shops and apply for a licence within 14 days. This initiative was conceived conditional on the bike purchased being new, the rider needing to fulfil all the requirements of a new licence application and the applicant not having held an MA licence for a period of three years prior. The Directors discussed the idea and were only supportive if Motorcycling Australia waived the capitation fees. The GM noted he would contact MA for a response however cautioned the Directors that the company needs to be proactive and prepared to invest in the future of the sport by recruiting new membership.

**B10.3.10 Club Infrastructure Grant Application** – A Club Infrastructure Grant application was received from Hornsby Junior Dirt Bike Club. With all paperwork supplied and all criteria met, the Directors approved the application.

**MOTION #8 that the club infrastructure grants application of \$5000.00 for Hornsby Junior Dirt Bike Club is approved.**

**Carried**

**B10.3.11 Motocross Official selection** – The NSW Motocross Committee selected several individuals to be considered as key officials of the NSW Motocross Championships. The Directors considered the choices and decided on who they would invite to fill these positions if the officials were available and would like to. The Development Manager is instructed to contact those involved for confirmation.

**B10.3.12 Roadside Assistance Proposal** – The NSW Motorcycle Alliance Manager presented to the Directors a proposal for a Roadside Assistance scheme for its members. The Directors discussed the initiative at length and decided against it in its current format as it places too much exposure to the existing finances if the division does not realise its membership targets. The Manager is instructed to keep researching and find an alternative product.

**B10.3.13 Permit Fee Structure** – The Directors discussed the 2012 *permit* fee structure and agreed it would remain unchanged for 2012. The 2012 *licence* fees can not be determined at this point until after the Motorcycling Australia November Council meeting where the prices will be discussed and ratified by all the State Presidents and Motorcycling Australia.

**MOTION #9 that the 2011 permit fee structure would be re-adopted for 2012 with no alterations.**

**Carried**

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**B10.3.14 Transponder Hire** – The GM discussed the fees for the 2012 hire of transponders, he noted the price structures for all the different variations in hiring options and hoped a similar scheme would be adopted.

He recommended that for all affiliated clubs transponders are hired for \$12.00 per unit and an additional \$100.00 for each decoder unit hired. A minimum hire charge per hire will be \$750.00. The scheme for non affiliated clubs will be \$15.00 per unit, with a \$100.00 decoder fee per decoder hired. Any operator charging clubs (other than reimbursement of expenses) to facilitate the use of transponders would be required to use their own computers and programs. Any existing contractual agreements would be honoured by Motorcycling NSW.

This would lead to a small increase in the hire rate. The rates for transponders have not increased for a number of years, however the equipment purchased and the products now available have increased dramatically.

The GM retains the right to negotiate outside these parameters however he is required to report variations to the Directors with his justification for making his decision.

**MOTION #10 that the 2012 transponder hire rate would be as noted and discussed.**

**Carried**

**B10.3.15 Seven Closed to Club Competition permits policy** – The Directors discussed at length the policy restricting clubs to 7 closed to club competition permits policy. The GM endorsed the policy and implored the Directors to maintain it as it is his opinion that the policy assists the smaller clubs, the clubs in regions that are oversupplied with clubs, the riders who do not need to commit to long point score series', protecting venues that are already under pressure from local councils and the officials who are overworked and time poor. A number of Directors argued that the best use of club facilities was to use them as much as possible, and that restrictions on clubs are unfair to those that can facilitate using the facility more. A majority of Directors agreed that those clubs who can not attract large numbers of riders to events that clash with other clubs need to improve their management, clubs grounds and programs to attract more riders and holding more events will enable them to raise capital to do that. A long debate ensued before a vote was taken.

**MOTION #11 that the restricted seven closed to club competition policy be repealed and that clubs are no longer restricted to the amount of club days they can host. That all other restrictions on policy 8.1.1 be maintained.**

**Carried**

**B10.3.16 Motocross Bylaws** – The Directors were presented with the final version of the motocross bylaws which the Motocross Committee has been working on for some time. The Draft was approved for commencement 1<sup>st</sup> January 2012. The Directors thanked the Committee for their efforts.

**MOTION #12 that the draft Bylaws be adopted for commencement on the 1<sup>st</sup> January 2012**

**Carried**

**B10.3.17 Volunteer Recognition Award** – The Directors discussed all nominations for the Volunteer Recognition Award (formerly Official of the year). The Directors all agreed that the 12 nominees were all worthy nominees and faced a tough task in reducing it down to five. A long discussion ensued.

**MOTION #13 that the nominees for the 2011 Volunteer of the year award (in no order) are Mr Michael Knight, Mrs Lorna Donnelly, Master Jack Richardson, Mr Ronald Gash and Mr Sean Ramsay.**

**Carried**

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**B10.3.18 Development Managers Report** – The Development Manager provide a report on his activities of late. He informed the Directors of his work in rewriting the official's seminars with the assistance of the current seminar presenters, as well as modifying and simplifying the Officials Accreditation Scheme. The Directors read through the amended scheme and recommended some small changes but approved its content. He reported on the recent media coverage the company and its member clubs and riders have been receiving of late. This is one of the major priorities of the DM and he sighted examples which included a newspaper report on Master Caleb Clifton in the Advertiser toting his achievements at the recent Australian Junior Motocross Championships and his selection in the NSW State Team, a positive interview with Peter Campton of Kurri Kurri Speedway where he acknowledged the efforts of Motorcycling NSW staff, an article in AMCN about the NSW MX team and the recent elite rider camp held for the team in preparation for the Australian Junior MX Championships, an article regarding the new Minikhana facility and the positive effects to the local areas and another from the Advertiser noting the four riders from that local area, Ethan Baillie, Caleb Clifton, Jackson Flaherty and Brock McLeary for all being selected in the NSW MX Team.

He continued by providing feedback from Mr John Armstrong and Mr Mat Boyd regarding the recent Australian Junior MX Championships and the Elite Rider Camp conducted for the squad. The DM has recently commenced sending development reports every Friday outlining upcoming events, rule changes and any relevant information to officials and riders. He also included a number of press releases that he had drafted.

The DM provided the Directors the companies first Employment Manual which outlines all the rules, responsibilities, policies, entitlements, salary, standard of conduct and expected behaviour of all staff members. The document, which is 25 pages in length, is extremely comprehensive and well authored. It will be forwarded for a legal opinion before being mandatory for all employees to acknowledge.

The Directors were impressed by the DMs efforts and acknowledged the hard work and commitment he is showing to his role which is having a positive effect for the sport in NSW. They encouraged him to keep up the excellent work.

**B10.3.19 NSW Senior Track Championships** – The Directors were presented with a proposal to host the 2012 NSW Senior Track Championships. These were forwarded directly to the Directors without the recommendation of the Dirt Track Administrator to avoid a potential conflict of interest. The Directors discussed the submission at length and made the decision on the host

<b>MOTION #14 that the 2012 Senior Track Championship is awarded to Panorama Motorcycle Club.</b>
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**Carried**

#### **B10.4 From the Chairperson**

**B10.4.1 Agenda for MA Council meeting** – The Chairperson noted that the next MA Council meeting was to be held in November and any Agenda items that they wish to have noted need to be submitted by late October. She invited the Directors to forward proposals for Agenda items to her directly. She indicated that an agenda item to cap the entry fee and additional charges of the Australian Junior MX Championships has already been submitted by the President.

**B10.4.2 Next Delegates meeting** – The Chairperson reminded those present that the next delegates meeting will be held at the Blacktown Workers Club in Blacktown as decided by the delegates at the previous meeting.

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**B10.4.3 Ian Packer Memorial meeting** – The Ian Packer Memorial meeting was discussed by the Directors. The GM spoke regarding the planning of the meeting whilst the DM spoke regarding the trialled online entry. In its first attempt about 50% of entries were received online which was positive for future meetings. The Chairperson noted that she would be attending the meeting as did Directors Leon Sayers and Peter Dow. Directors Jamie Paterson and Garry Thomas were unavailable owing to prior commitments.

**B10.5 From the Directors**

**B10.5.1 2012 Open Calendar** – Director Leon Sayers asked the GM if a better format for the open calendar could be adopted. The GM noted the Directors concern and he would investigate the options and report back.

**B10.5.2 New Manual of Motorcycle Sport** – Director Jamie Paterson requested to know if MNSW will be provided with a draft version of the 2012 Manual of Motorcycle Sport. The GM confirmed the agreed procedure is that we should, however this was not followed in 2011. He will seek assurances on the Directors behalf.

Further, the Director wished to relay a concern that a number of new licence holders were not receiving copies of the Manual of Motorcycle Sports with their licences. The Development Manager agreed to look into this situation and would have it rectified if the Directors information is accurate.

**B10.5.3 Night of Champions** – Director Jamie Paterson requested an update on the progress of the 2011 Night of Champions. The GM and DM both confirmed it is progressing well and is on track. The Director offered his assistance in setting up if required.

With no further business the meeting was closed at 12.30am

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