



Officials
Accreditation
System

Officials

Officials are the lifeblood of our sport and without them our sport would not be able to continue. Becoming an official can be a rewarding and at times, challenging role.

Official's duties are many and varied. Officials have the responsibility to ensure that the race meetings are conducted in the safest environment possible for competitors and spectators.

Officials Duties include Steward, Clerk of Course, Race Secretary, Scrutineer, Measurer, Flag Marshal, Timekeeper, Starter and many more. Each of these duties has a responsibility to ensure the safety of riders in a competing event.

Becoming an Official

Becoming an Official is easy.

The first step to becoming an Official consists of completing an online General Seminar which includes an online presentation and a short assessment. Once you have completed the Online Seminar all you need to do is submit an Officials Application Form to Motorcycling NSW who will send you an Officials Licence.

The online General Seminar, which does not require your attendance at a Seminar, allows you to officiate at Club Level events only as an Operational Official. An Operational Official includes a Flag Marshal, Timekeeper, Judges, Observer, Handicappers, Starters, Communicator and Announcer. For those that do not have a computer or internet access, we can arrange a live Introduction Officials Seminar for a minimum of 6 attendees.

For those who wish to progress into one of the Key Official positions (Race Secretary, Scrutineer, Clerk of Course and Steward/Referee) you will be required to attend a role specific Seminar.

The Key Officials Seminars have now been condensed into a 4 hour Seminar as many topics have been covered in the Introduction Officials Seminar.

Motorcycling NSW offers all Officials Seminars at no cost in an effort to encourage more people to assist in running fantastic and safe events. To nominate for one of our Seminars please complete either the club or the individual nomination form. A deposit of \$20 is required to secure your place on the seminar which you will receive back once you have attended the seminar.

FOR INFORMATION ON UPCOMING SEMINARS

PLEASE VISIT OUR WEBSITE

www.motorcycling.com.au

WHAT EACH OFFICIAL CAN DO:

STEWARD/REFEREE:

- The person who has supreme control
- Adjudicate over the rules
- Impose penalties of Fines, and Exclusion
- Impound Machines
- Plays **NO OTHER ROLE** in the conduct of the competition

CLERK OF COURSE:

- Is responsible for all aspects of running of the meeting
- Inform and instruct operational officials
- Inspect the venue
- Conduct the riders briefings
- Ensure that the meeting is conducted in accordance with the M.O.M.S and Supplementary Regulations

RACE SECRETARY:

- Is responsible for the organization and management of a meeting
- May publish notices and documents as directed
- Must provide the Steward with a copy of the program and the results
- Must comply with the instructions of the Steward and the Clerk of Course

SCRUTINEER:

- Ensures that each machine complies with the rules and regulations of the M.O.M.S
- Ensures that the riders gear complies with the rules and regulations of the M.O.M.s and makes recommendations to the Clerk of Course and Steward if it does not

KEY OFFICIALS LEVELS OF ACCREDITATION:

- **Level 1 – Club Level**

Issued by Motorcycling NSW to someone who wants to officiate at their own club, has attended the relevant Seminar and the necessary accreditation requirements are noted in their participation journal.

- **Level 2 – Interclub (6 club maximum)**

Issued by Motorcycling NSW to someone based on relevant experience and supporting evidence

- **Level 3 – Open Event / State Championships**

Issued by Motorcycling NSW upon submitted application and written assessment

- **Level 4 – MA Series & National Championship Level**

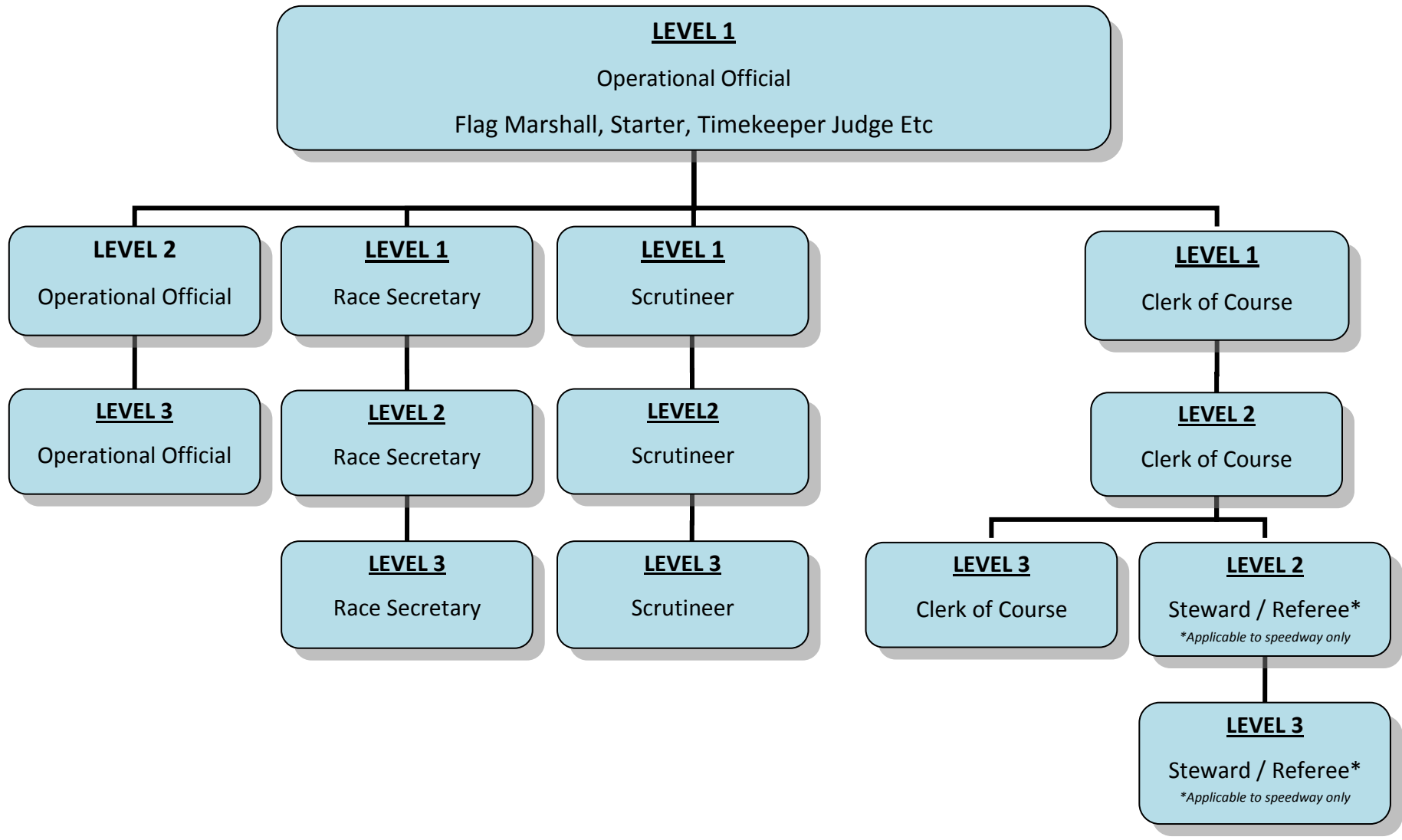
Issued by Motorcycling Australia on recommendation by the National Officials Review Commission

- **FIM License – International Level**

Issued by F.I.M after successful completion of the seminar, Invitation is by MA only.

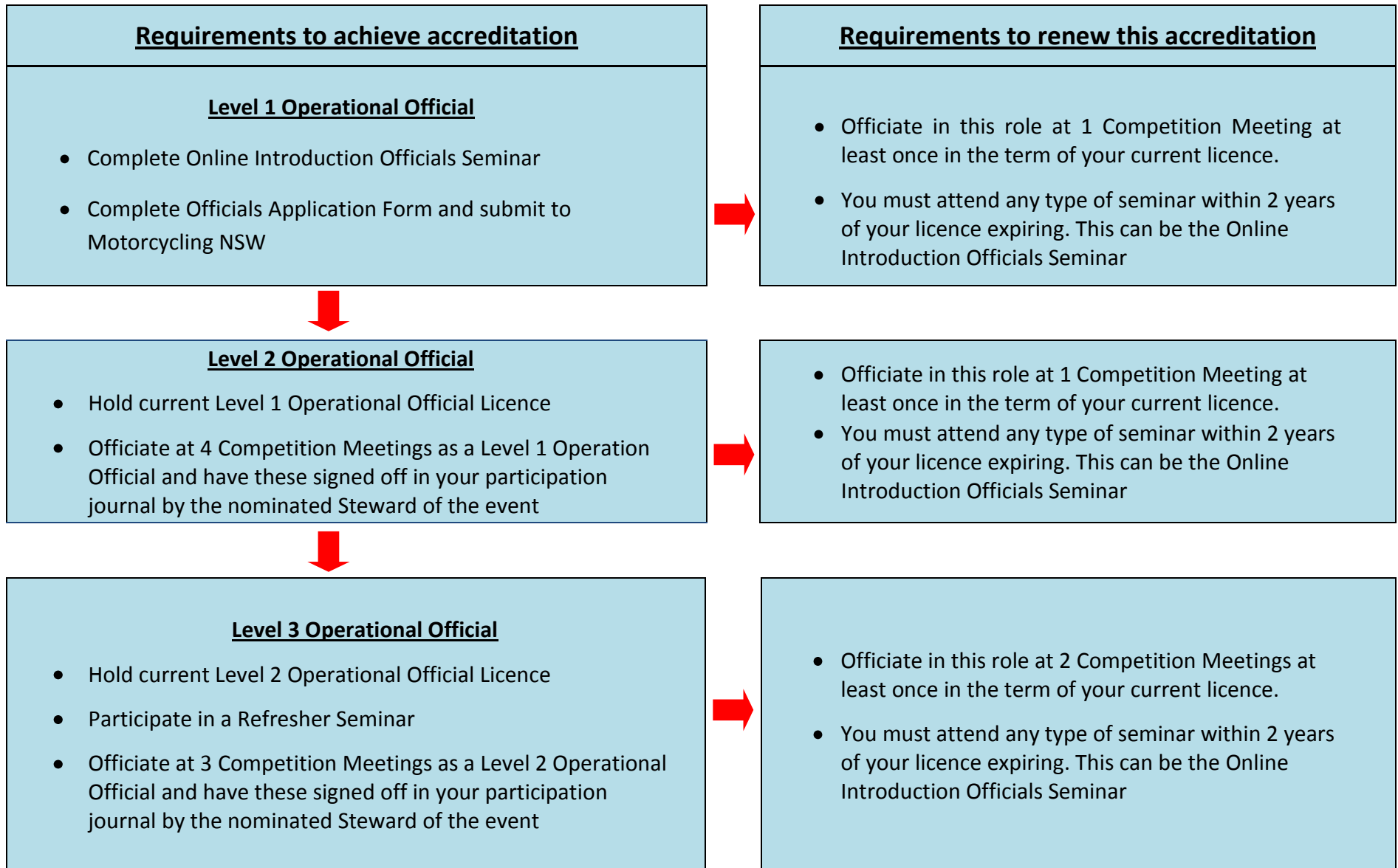
Note: Level 1 Operational Officials can work at MOST race meetings

Officials Accreditation System Guide



Please refer to the following Officials Accreditation System which outlines all requirements of upgrading and renewing each license

OPERATIONAL OFFICIAL - Flag Marshal, Starter, Timekeeper, Judge etc.



PLEASE NOTE: Participation journal entries will only be accepted from the date of the previous accreditation.

RACE SECRETARY

Requirements to achieve accreditation

Level 1 Race Secretary

- Hold current Level 1 Operational Official Licence
- Attend Race Secretary Seminar (Pass Mark 75%)
- Act as a “Level 1 Race Secretary in Training” under the supervision of a Level 2 or higher Race Secretary at 2 Competition Meetings

Requirements to renew this accreditation

- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

Level 2 Race Secretary

- Hold current Level 1 Race Secretary Licence
- Be nominated on a permit at 4 Competition Meetings as a Level 1 Race Secretary and have these signed off in your participation journal by the nominated Steward of the event

- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

Level 3 Race Secretary

- Hold current Level 2 Race Secretary Licence
- Be nominated on a permit at 6 Competition Meetings as a Level 2 Race Secretary and have these signed off in your participation journal by the nominated Steward of the event
- Complete the Level 3 Race Secretary Official written assessment (pass mark 80%)

- Officiate in this role at 2 Competition Meetings at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

PLEASE NOTE: Participation journal entries will only be accepted from the date of the previous accreditation.

Scrutineer

Requirements to achieve accreditation

Level 1 Scrutineer

- Hold current Level 1 Operational Official Licence
- Attend a Scrutineer Seminar (Pass Mark 75%)
- Act as a “Level 1 Scrutineer in Training” under the supervision of a Level 2 or higher Scrutineer at 2 Competition Meetings

Requirements to renew this accreditation

- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

Level 2 Scrutineer

- Hold current Level 1 Scrutineer Licence
- Be nominated on a permit at 4 Competition Meetings as a Level 1 Scrutineer and have these signed off in your participation journal by the nominated Steward of the event

- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

Level 3 Scrutineer

- Hold current Level 2 Scrutineer Licence
- Be nominated on a permit at 6 Competition Meetings as a Level 2 Scrutineer and have these signed off in your participation journal by the nominated Steward of the event
- Complete the Level 3 Scrutineer Official written assessment (pass mark of 80%)

- Officiate in this role at 2 Competition Meetings at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

PLEASE NOTE: Participation journal entries will only be accepted from the date of the previous accreditation.

Clerk of Course

Requirements to achieve accreditation

Level 1 Clerk of Course

- Hold current Level 1 Operational Official Licence
- Attend a Clerk of Course Seminar (Pass Mark 75%)
- Act as a “Level 1 Clerk of Course in Training” under the supervision of a Level 2 or higher Clerk of Course at 2 Competition Meetings

Requirements to renew this accreditation

- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

Level 2 Clerk of Course

- Hold current Level 1 Clerk of Course Licence
- Be nominated on a permit at 4 Competition Meetings as a Level 1 Clerk of Course and have these signed off in your participation journal by the nominated Steward of the event

- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

Level 3 Clerk of Course

- Hold current Level 2 Clerk of Course Licence
- Be nominated on a permit at 6 Competition Meetings as a Level 2 Clerk of Course and have these signed off in your participation journal by the nominated Steward of the event
- Complete the Level 3 Clerk of Course written assessment (pass mark of 80%)

- Officiate in this role at 2 Competition Meetings at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

PLEASE NOTE: Participation journal entries will only be accepted from the date of the previous accreditation.

STEWARD / REFEREE (Referee is Speedway only)

Requirements to achieve accreditation

Level 2 Steward / Referee

- Hold current Level 2 or 3 Clerk of Course accreditation
- Attend Steward Seminar (Pass mark 80%)
- Be nominated on a permit as a Level 2 or higher Clerk of Course at 5 Competition Meetings



Requirements to renew this accreditation

- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar



Level 3 Steward / Referee

- Hold current Level 2 Steward and Level 3 Clerk of Course License
- **For Speedway Only** – Hold current Level 2 Referee License and level 3 Clerk of Course License
- Be nominated on a permit at 6 Competition Meetings as a level 2 Steward / Referee and have these signed off in your participation journal
- Complete the Level 3 Steward / Referee written assessment (pass mark of 80%)



- Officiate in this role at 1 Competition Meeting at least once in the term of your current licence.
- You must attend any type of seminar within 2 years of your licence expiring. This can be the Online Introduction Officials Seminar

PLEASE NOTE: Participation journal entries will only be accepted from the date of the previous accreditation.

Like Disciplines

Like Disciplines refer to being accredited in another discipline if you have fulfilled the requirements of obtaining accreditation in a similar discipline. Like disciplines do not apply to stewards.

Like disciplines do not apply to Level 3 accreditations. Level 3 is discipline specific.

To gain accreditation in a like discipline all you are required to do is act as a key official 'in training' at one competition meeting under the Level 2 official nominated on the permit and have this signed off by the steward. As key officials are required to act independently, you cannot be marked off as being 'in training' for more than one role i.e. clerk of course and Race Secretary.

Of the 9 disciplines of motorcycle racing in NSW only certain disciplines are similar and can be considered a "like discipline".

Please use the below guide. Those in brackets together are considered "like disciplines".

Please be aware that before you can obtain a key officials accreditation, you must first hold an operational officials accreditation.

Key Official	Like Discipline
Race Secretary	(Motocross, Track, Minikhana) (Moto Trials) (Speedway) (Enduro) (Road Race)
Scrutineer	(Motocross, Track, Minikhana and Enduro) (Moto Trials) (Speedway) (Road Race)
Clerk of Course	(Motocross, Track, Minikhana) (Moto Trials) (Speedway) (Enduro) (Road Race)

For officials wishing to obtain their Level 1 accreditations, the 2 competition meetings that you are required to act as a 'Level 1 in training under the supervision of a Level 2 official' can be made up using a combination of the like disciplines i.e. acting as a Scrutineer at 1 x Motocross meeting and 1 x Enduro meeting, will allow you to gain Level 1 Scrutineer accreditation for both Motocross and Enduro.

For officials wishing to obtain their Level 2 accreditations, the 4 Competition meetings that you are required to officiate as (must be nominated on the permit and hold Level 1 accreditation in each discipline), can be made up using a combination of the like disciplines i.e. Officiating as a Race Secretary at 2 x Motocross meetings, 1 x Track Meeting and 1 x Minikhana meeting, will allow you to gain Level 2 Race Secretary accreditations in Motocross, Track & Minikhana.

Unlike Disciplines

For those Level 1 Key Officials who wish to gain accreditation in a discipline NOT considered a 'like discipline' you will need to act as a "Level 1 Key Official" in that discipline under the supervision of a Level 2 or higher Official at 2 Competition Meetings as per the Accreditation System Guide.

If you have obtained a Level 2 Key Official in a particular field (i.e. Race Secretary, Clerk of Course or Scrutineer), Motorcycling NSW acknowledges you have an assumed level of knowledge and experience and will provide you with a Level 1 accreditation in any other discipline. This will enable you to officiate in that discipline.

To progress levels in the new discipline you will need to then follow the Officials Accreditation System which outlines all requirements of upgrading and renewing each license.

Motorcycling NSW

Street Address: 9 Parkes Street

HARRIS PARK NSW 2150

Postal Address: PO Box 9172

HARRIS PARK NSW 2150

Phone: 02 9635 9177

Fax: 02 9635 5277

Web: www.motorcycling.com.au

Email: mnsw@motorcycling.com.au

Motorcycling NSW proudly supported by

